

AUBURN HOUSING AUTHORITY
P.O. BOX 3037, 20 GREAT FALLS PLAZA
AUBURN, ME 04212-3037

REGULAR MEETING
AUBURN ESPLANADE
MAIN OFFICE
20 GREAT FALLS PLAZA
AUBURN, ME 04210
WEDNESDAY FEBRUARY 27, 2019
7:30 A.M.

MINUTES

Name	Role	Present (P)/Absent (A) /Excused (E)
Arthur Wing	Chair	P
Richard Valcourt	Vice Chair	E
Gilda Berube	Commissioner	P
Asmo Dol	Commissioner	E
Danelle Martel	Commissioner	P
Judy Webber	Commissioner	E
Jennifer Kimble	Commissioner	P

STAFF:

Executive Director Richard S. Whiting; Assistant Director Marcia Huffman; Housing Programs Director Jen Boardman; Maintenance Director Jason Lavoie; Senior Residential Property Manager Bruce Merrill; ~~Staff Accountant Lynn Williams~~; AHDC Development Officer Nickolaus Charneski; Administrative Assistant Nicki Fongemie

MINUTES OF REGULAR MEETING HELD JANUARY 30, 2019

Commissioner Berube moved the minutes of January 30, 2019 be accepted as presented, seconded by Commissioner Martel. All in favor.

REPORT OF EXECUTIVE DIRECTOR:

HUD has finally taken action to move forward with the approval of the cell tower lease. We should be receiving a letter of approval shortly. Construction continues to run behind schedule at 62 Spring Street, but should be completed sometime during the month of April. We are meeting with Benchmark again concerning the schedule, and while unhappy with the delays, are pleased with the quality of materials and construction.

MONTHLY REPORTS: FINANCIAL, MAINTENANCE, RENTAL PROGRAMS, RESIDENTIAL PROPERTY MANAGEMENT, SOCIAL SERVICES, CONTRACTING

OPEN SESSION:

No Guests

COMMUNICATION AND BILLS:

NEW BUSINESS:

1. Authorize Increase in Change Fund from \$200 to \$300

Resolution 3178

BE IT RESOLVED by the Commissioners of the Auburn Housing Authority that the Increase in Change Fund from \$200 to \$300 is approved as presented. Commissioner Berube moved the foregoing resolution, which was seconded by Commissioner Kimble.

AYES: 4 NAYS: 0
Berube
Kimble
Wing
Martel

2. Approve New Administrative Plan for the Section 8 Housing Choice Voucher Program

Resolution 3179

BE IT RESOLVED by the Commissioners of the Auburn Housing Authority that the New Administrative Plan for Section 8 Housing Choice Voucher Program is approved as presented. Commissioner Martel moved the foregoing resolution, which was seconded by Commissioner Kimble.

AYES: 4 NAYS: 0
Martel
Kimble
Wing
Berube

3. Review Draft Goals and Objectives List – F/Y/E: 03/31/2020

The Commissioners of the Auburn Housing Authority reviewed the Goals and Objectives for F/Y/E 03/31/2020. The Goals and Objectives will be finalized in March’s Board of Commissioners meeting.

4. Set Time and Place for Annual Meeting in April

Our Annual Meeting is confirmed for 5:30 p.m. on April 24, 2019 at Martindale Country Club, 527 Beech Hill Rd, Auburn.

5. Executive Session – Confidential Personnel Matters

Commissioner Berube moved the meeting go into Executive Session at 8:25 A.M., seconded by Commissioner Martel. All in favor.

Commissioner Berube moved the meeting be returned to regular session at 8:40 A.M., seconded by Commissioner Martel. All in favor.

ADJOURNMENT:

Commissioner Berube moved the meeting be adjourned at 8:43 A.M., seconded by Commissioner Martel. All in favor.

Secretary